



# Marina Coast Water District

## Minutes

### Budget and Personnel Committee Meeting

February 1, 2022

1. Call to Order:

The February 1, 2022 Budget and Personnel Committee meeting was called to order at 6:33 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Morton
- Staff: Remleh Scherzinger, Kelly Cadiente, Rose Gill, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the January 4, 2022 Meeting:

Director Morton made a motion to approve the minutes of January 4, 2022. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Morton, Shriner), 0-Noes, and 0-Absent.

4. Receive a Covid Update:

Ms. Gill gave an update on the current Covid policies and procedures. Discussion followed. Director Morton asked for a copy of the newest Covid guidelines.

5. Receive and Update on the District's Vacant Positions and Succession Planning:

Ms. Gill stated that the District has four open positions, including the District Engineer, Director of Administrative Services, Engineering Associate, and Engineering Assistant. She added that Alliance Recruiting Firm has been hired by the District to help fill the District Engineer and Director of Administrative Services positions. Director Morton inquired how the succession planning worked within the District. Mr. Scherzinger gave her a brief explanation of how employees can be promoted within the District.

6. Receive the Budget Schedule for FY 2022-2023:

Ms. Cadiente reviewed the Budget Schedule for FY 2022-2023. There was discussion on what budget items will require more focus and what items will come before this Committee in the near future.

7. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger commented that the Capital Improvement Program will be brought to the next meeting.

8. Committee Member Comments:

Director Morton commented that she would like to see the District pursue more grants. Mr. Scherzinger stated that he has already been in contact with a firm that does grant writing and is looking at opportunities for the future.

7. Adjournment:

Meeting adjourned at 7:27 p.m.